

Town of Dedham/Dedham Public Schools Facilities Department

Rate \$20 per hour with no benefits; Various Shifts Available:

Mon, Tues, Thurs, Fri 9am to 1pm, 10am to 2pm, or 4 to 8pm - 16 hrs./week

OR Saturdays 7am to 4pm - 8 hrs./week

TEMPORARY PER DIEM CUSTODIAN:

The duties of a Temporary Per Diem Custodian - COVID Cleaning in the Dedham Facilities & Maintenance Department are to clean and disinfect the buildings to help prevent the spread of the COVID19 virus. The candidates should have custodial experience as well as basic skills in performing preventive maintenance on buildings including working knowledge of basic electric, plumbing, carpentry and the use of maintenance tools and equipment. This position reports to the Building Department Head or Principal as well as the Director of Facilities.

Please note: In the event of a change to all remote learning or virus vaccination availability, this position may no longer be needed. Candidates would transition to the on-call Per Diem Custodian list for coverage on an as needed basis for existing Dedham Custodial staff taking vacation, sick and other time off.

GENERAL DUTIES:

Cleaning of various sections of the building, including corridors, offices, classrooms, toilet areas, auditoriums, gymnasiums, lunchrooms, and any function rooms etc. Special attention is required to clean and disinfect toilet areas, classroom/office floors and high touch surfaces, which should occur multiple times per day between uses. High touch surfaces include, but are not limited to, the following:

- Door knobs, push plates and handles
- Classroom desks and chairs
- Lunchroom tables and chairs
- Countertops
- Handrails
- Light switches
- Handles on equipment (e.g., athletic equipment)
- Push-buttons on vending machines and elevators
- Shared toys
- Shared remote controls
- Shared telephones
- Shared desktops
- Shared computer keyboards and accessories
- Shared copier machines
- Water fountains and coolers

Other duties as assigned.

MINIMUM REQUIREMENTS:

1. Three (3) to five (5) years caretaking, maintenance, or custodial experience.
2. Education or experience in plumbing, electricity, lawn care, painting preferred.
3. Ability to work independently and contribute positively to a team environment.

PHYSICAL REQUIREMENTS:

Moderate to heavy physical effort is required to perform these duties. The employee is frequently required to walk or stand for extended periods of time, as well as sit, speak, hear and use hands to operate equipment. The employee occasionally lifts objects weighing up to 50 pounds. Ability to operate a motor vehicle. A satisfactory pre-employment physical and CORI check is required. Fingerprinting is required for all school employees.

TO APPLY please use the link below to fill out an application:

<https://dedhamps.tedk12.com/hire/index.aspx>