



**What:** Job Fair

**When:** Thursday, February 27<sup>th</sup> from 12pm – 6pm

**Where:** The Arc of South Norfolk

789 Clapboardtree Street, Westwood, MA 02090

**Parking:** Please park in the back-parking lot and enter through the doors off the parking lot. There will be signs to direct you.

**Requirements:** You must be at least 21 years of age, have a valid driver's license and reliable vehicle, and be able to pass all criminal and educational background checks. **Please bring a resume and your driver's license!**

**We are hiring for the following roles:**

(Roles indicated with an \* require a Bachelor's Degree)

- The Arc Day Habilitation: Case Managers\* (40 hours per week)
- The Arc Day Habilitation: Assistant Case Managers (30 hours per week)
- The Arc Day Habilitation: Relief/Per Diem

Full-Time employee (30 hours or more a week) are eligible for benefits

Our benefits:

- Exceptional health and dental insurance plan
- Vision insurance
- 403(b) retirement plan with company match
- 4 weeks of paid time off annually
- 11 paid holidays annually
- Tuition Reimbursement Program
- Health Reimbursement
- Flexible Spending Account
- Company paid Life Insurance
- Various voluntary benefits through Colonial Life - (Short Term Disability, Additional Life Insurance, Accident Insurance, etc.)
- Need to reduce your student loan debt? The Arc is a qualified employer under the federal **Public Service Loan Forgiveness (PSLF)** program, which means that you may be able to have a portion of your federal student loans forgiven after meeting certain eligibility requirements of the PSLF program.

The Arc of South Norfolk is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, pregnancy, sexual orientation, gender identity, national origin, age, protected veteran status, or disability status.