



12-WEEK MEDICAL OFFICE TRAINING

TRAIN FOR THE HEALTH CARE FIELD with Medical Office TRAINING

Program Offered through OPERATION ABE

Learn Intermediate Microsoft Office skills & Medical Office Training - in a virtual classroom environment through video conferencing.

COURSE WORK INCLUDES:

- Electronic Medical Records Fundamentals
 - Patient Registration, Appointment Scheduling & Co-payment / Coinsurance
- Medical Terminology & HIPAA Training
- Customer Service & MS Office Skills Training
- Intensive Job Search Training

This training is followed by a 6-week internship to further advance your new skills.

Medical Office Training
contact: Marilyn Piket
mpiket@operationable.net

NEW CLASS STARTS REMOTELY 9/8/2020

To Learn More, View our
ON-DEMAND INFORMATION SESSION
<https://operationable.net/information-sessions>

Medical Office Training Contact:
Marilyn Piket mpiket@operationable.net
or visit [OperationABLE.net](https://operationable.net)

OPERATION ABE

ACreating
THE PATH TO EMPLOYMENT

Operation ABE is located at: 174 Portland St., 5th FL, Boston MA, 02114
Near North Station and TD Garden

There are several funding options available. Inquire with ABE staff. Eligibility requirements apply.

